

CERTIFICATE

In accordance with SPPRA's comments on receiving and redressing complaints received during tender processing, we have certified that no complaints have been received about the procurement process of the below-mentioned tender.

EPADS ID: S-241050732

Tender Name: PROCUREMENT OF PRINTING & PUBLICATION
ARTICLES ON FRAMEWORK CONTRACT BASIS
(SPPRA RULE 15(B))

Tender Reference: PROC/SMBBIT/(PP)/2024-25


PROF. DR. SADQA AFTAB

Chairperson - PC

HOD ICU & Anesthesiology Department,
SMBB Institute of Trauma, Karachi
Department Of Anesthesia & ICU
SMBB Institute Of Trauma
Inz. University Of Health Sciences


DR. YOUSUF MEMON

Member - PC

HOD Interventional Radiology,
SMBB Institute of Trauma, Karachi


PROF. DR. BADARUDDIN SAHITO

Member - PC

Professor of Orthopaedic Surgery,
Dow University Health of Sciences & Dr
Ruth K M PFau, Civil Hospital, Karachi


DR. SYED AKMAL SULTAN

Member - PC

HOD Orthopaedic Department,
SMBB Institute of Trauma, Karachi


MR. BILAL IDREES

Member - PC

Manager
Supply Chain Management,
SMBB Institute of Trauma, Karachi

SUPPLY CHAIN MANAGEMENT
SMBB Institute of Trauma, Karachi


MR. HAMAD HUSSAIN

Member - PC

Bio-Medical Engineer,
SMBB Institute of Trauma, Karachi


MUHAMMAD FAHEEM


Pharmacist

MR. MUHAMMAD FAHEEM

Member - PC

Sr. Pharmacist

SMBB Institute of Trauma, Karachi


DR. MUHAMMAD SABIR MEMON
Executive Director,
SMBB Institute of Trauma, Karachi

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SMBB INSTITUTE OF TRAUMA
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))
- 4) TENDER NUMBER PROC/SMBBIT/(PP)/2024-25
- 5) BRIEF DESCRIPTION OF CONTRACT PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))
- 6) FORUM THAT APPROVED THE SCHEME REGULAR BUDGET
- 7) TENDER ESTIMATED VALUE 13 (M)
- 8) ENGINEER'S ESTIMATE NOT APPLICABLE
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One Year or till the finalization of next tend
- 10) TENDER OPENED ON (DATE & TIME) 12-11-2024 AT 11:00 am
- 11) NUMBER OF TENDER DOCUMENTS SOLD SIX
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED FIVE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS FIVE
- 14) BID EVALUATION REPORT COPY ENCLOSED
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. HAQ ENTERPRISES,
Plot # FL-D-3, Office # A-1, 1st Floor,
Sohail Center, Gulshan e Iqbal, Block 8,
Karachi, Pakistan
- 16) CONTRACT AWARD PRICE Rs. 2,161,105/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT M/s. HAQ ENTERPRISES (1st Lowest)
(i.e. 1st, 2nd, 3rd EVALUATION BID).
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES ☐ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐ ☐ Domestic/Local
- c) TWO STAGE BIDDING PROCEDURE ☐ ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐ ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Dr. Muhammad Sabir Memon
Executive Director
Shaheed Mohtarma Benazir Bhutto
Institute of Trauma, Karachi

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA EPADS ID #. S-241050732 Dated: 26h October 2024
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	DAILY EXPRESS, DAILY DAWN (DATED: 25-10-2024), DAILY JANG (25-10-2024) DAILY SOBH (DATED: 26-10-2024)
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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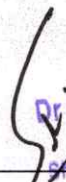
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer


Dr. Muhammad Sabir Memon
Executive Director
Shaheed Mohtarma Benazir Bhutto
Institute of Trauma, Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset



**SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA, KARACHI**

No. PROC/SMBBIT/2024-25/180
Dated: 16 / December / 2024

LETTER OF ACCEPTANCE

M/s. HAQ ENTERPRISES,
Plot # FL-D-3, Office # A-1, 1st Floor,
Sohail Center, Gulshan e Iqbal, Block 8,
Karachi, Pakistan

**Subject: LETTER OF ACCEPTANCE FOR PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON
FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B)) NIT NO: PROC/SMBBIT/2024-25/105 (Dated: 21-
October-2024), Ref no: PROC/SMBBIT/(PP)/2024-25**

- A. Notice Inviting Tender issued in respect of "PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))" to be supplied during the Financial Year 2024-25.
- B. The said Bid (Single Stage – One Envelope Procedure Basis) submitted on **12-November-2024**, by your firm.
- C. Meeting of Procurement Committee of SMBB Institute of Trauma, Karachi was held on **12-November-2024**, to open tender **PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))**
- D. Procurement Committee of SMBB Institute of Trauma has evaluated the bid submitted by participant in detail and is pleased to inform you that you have been selected as the "**Preferred Bidder**" for Supply of below mentioned items. The Procuring Agency now wishes to offer you supply of these item(s) on terms & conditions as per bid documents of said NIT.

S.#	Item No.	Item Code	Name of Item	Tentative Qty.	U.O.M	Quoted Product Description / Make	Offered Price	Total Price
1	5	Pri0006	Patient History Form File	1000	Pcs	Same As Existing	6.80	6,800.00
2	6	Pri0007	Envelope 4 X 9 70gm (mid Size)	1000	Pages (Pad of 100 Pages)	Same As Existing	7.99	7,990.00
3	7	Pri0008	Envelope 10.25 X 12.25 70gm Paper (a4)	1000	Pages (Pad of 100 Pages)	Same As Existing	17.99	17,990.00
4	13	Pri0015	Pre-operative Patient Checklist Form	2900	Pages (Pad of 100 Pages)	Same As Existing	3.35	9,715.00
5	14	Pri0016	O.t Surgical Safety Checklist	2900	Pages (Pad of 100 Pages)	Same As Existing	3.35	9,715.00
6	21	Pri0036	Emergency Slip with call attendant (Dot Matrix As per Existing)	300000	Pages	Same As Existing	5.99	1,797,000.00
7	22	Pri0038	Attendent Passes	5000	Pages (Pad of 100 Pages)	Same As Existing	3.35	16,750.00
8	23	Pri0040	Heparin Infusion Monitoring Chart	5000	Pages (Pad of 100 Pages)	Same As Existing	3.35	16,750.00
9	24	Pri0041	Ebs & Rbs Monitoring Chart	5900	Pages (Pad of 100 Pages)	Same As Existing	3.35	19,765.00
10	27	Pri0071	Employment File For Hr-department	500	Pcs	Same As Existing	59.99	29,995.00
11	29	Pri0074	Icu Discharge Summary	5000	Pages (Pad of 100 Pages)	Same As Existing	3.35	16,750.00
12	32	Pri0093	Pharmacist Notes	5200	Pages (Pad of 100 Pages)	Same As Existing	3.35	17,420.00
13	34	Pri0095	Patient Assessment Form Neurosurgery Dept	1500	Pages (Pad of 100 Pages)	Same As Existing	5.99	8,985.00
14	37	Pri0099	Dnr Order Form	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
15	38	Pri0102	Bank Form (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
16	39	Pri0103	Undertaking (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
17	40	Pri0104	Id Card Form (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00

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S.#	Item No.	Item Code	Name of Item	Tentative Qty.	U.O.M	Quoted Product Description / Make	Offered Price	Total Price
18	41	Pri0105	Efu Insurance Form (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
19	42	Pri0106	Offer Acceptance Form (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
20	43	Pri0107	Joining Report (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
21	44	Pri0108	Checklist For Personal Form	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
22	45	Pri0109	Out Source Information Form	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
23	46	Pri0110	Work Assessment Form Nursing	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
24	47	Pri0111	Work Assessment Form It	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
25	48	Pri0112	Probation Appraisal Form Category 01 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
26	49	Pri0113	Probation Appraisal Form Category 02 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
27	50	Pri0114	Probation Appraisal Form Category 03 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
28	51	Pri0115	Probation Appraisal Form Category 04 (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
29	52	Pri0116	Annual Appraisal Form Category 01 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
30	53	Pri0117	Annual Appraisal Form Category 02 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
31	54	Pri0118	Annual Appraisal Form Category 03 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
32	55	Pri0119	Annual Appraisal Form Category 4 (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
33	56	Pri0120	Application To View Cctv Footage	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
34	57	Pri0121	It Inventory Record Form	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
35	58	Pri0122	Patient Application For Change Name	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
36	59	Pri0123	Smbbit Job Order	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
37	60	Pri0124	Reflow Monitoring & Insulin Administration Form	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
38	61	Pri0125	Mgso4 Monitoring For Tetanus	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
39	62	Pri0126	Drug Prescription & Nutrition Administration Record	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
40	63	Pri0127	Consent Form For Admission In Critical Care Unit	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
41	64	Pri0128	Medicine / Disposable Opd Consumption Statement	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
42	65	Pri0129	Inter Department Requisition Shifting & Receiving Slip	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
43	67	Pri0131	Dead Body Handing Over Sheet	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
44	68	Pri0132	Brought Dead Information Form	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
45	69	Pri0133	Patient Receiving / Shifting Notes	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
46	70	Pri0134	Critical Line Insertion Check List	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
47	71	Pri0135	Intra Operative Anesthesia Form	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00

S.#	Item No.	Item Code	Name of Item	Tentative Qty.	U.O.M	Quoted Product Description / Make	Offered Price	Total Price
48	72	Pri0137	Blood Transfusion Reaction Form	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
49	73	Pri0141	Recovery Medicine Consumption Sheet	8000	Pages (Pad of 100 Pages)	Same As Existing	3.35	26,800.00
50	74	Pri0142	Ir Consumption Sheet	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
51	75	Pri0026	Recovery Room Data Register	10	500 Pages Register	Same As Existing	2,200.00	22,000.00
TOTAL AMOUNT								2,161,105.00
Amount in word: Rupees Two Million One Hundred Sixty-One Thousand One Hundred Five Only.								

- 1 This Letter of Acceptance does not form a contractual or legal relationship under the relevant law of Pakistan between SMBB Institute of Trauma and the addressee of this "Letter of Acceptance".
- 2 Therefore, You are requested to confirm within seven (07) days on your company letterhead from the date of receipt of this Letter of Acceptance, regarding your willingness to accept this offer for Supply to SMBB Institute of Trauma, Karachi.
- 3 If agreed, Form of Contract on Non-Judicial Stamp Paper will be submitted (As per Terms and conditions)
- 4 **SECURITY DEPOSIT: @05% Security Deposit (Performance Security) of Rs. 108,060/-** in the shape of Pay Order / Demand Draft or Bank Guarantee will be submitted by Supplier to Purchaser in favor of Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi (SMBBIT). which will be released Clause # 2 of bidding document. (Terms & Conditions of bidding document).
- 5 **Stamp duty @0.35% of Supply Order** amount shall be paid through **E-stamp duty (www.estamps.gos.pk)** and the paid receipt and agreement should have to be submitted to the Procurement department (SMBB-IT), Karachi.
- 6 Documents showing any set of exemption from duty taxes should also attached with the bills.
- 7 Delivery of above mentioned items within the period of One month. If it fails to deliver, 0.03% of the total bill amount per day, up to 10 percent limit after the completion period, depends upon the damages done due to non-supply.




EXECUTIVE DIRECTOR / D.D.O
SMBB INSTITUTE OF TRAUMA, KARACHI

Copy to:-

- The Director (A&F) SPPRA with reference to SPPRA EPADS ID # S-241050736 & Evaluation Report #
- Accounts & Finance Department, SMBB Institute of Trauma.


EXECUTIVE DIRECTOR / D.D.O
SMBB INSTITUTE OF TRAUMA, KARACHI



SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA, KARACHI

No. PROC/SMBBIT/2024-25/202
Dated: 23/ December / 2024

AWARD OF TENDER (A.O.T)

M/s. HAQ ENTERPRISES,
Plot # FL-D-3, Office # A-1, 1st Floor,
Sohail Center, Gulshan e Iqbal, Block 8,
Karachi, Pakistan

Sub: **PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON FRAMEWORK CONTRACT BASIS**
(SPPRA RULE 15(B))

1	Reference to our subject tender Dated: 12-11-2024 and letter of Acceptance Ref # PROC/SMBBIT/2024-25/180, Dated: 16-12-24; The rates quoted by you for the supply of the following items have been approved and accepted by the Competent Authority of SMBB Institute of Trauma. You are therefore requested to please arrange the supply of the same at an early date after receipt of the supply order, to meet the urgent requirement, and send your bill in quadrilateral to the store office to arrange the payment from the Finance & Accounts Department of SMBB-IT.							
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25	48	Pri0112	Probation Appraisal Form Category 01 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
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41	64	Pri0128	Medicine / Disposable Opd Consumption Statement	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
42	65	Pri0129	Inter Department Requisition Shifting & Receiving Slip	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
43	67	Pri0131	Dead Body Handing Over Sheet	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
44	68	Pri0132	Brought Dead Information Form	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
45	69	Pri0133	Patient Receiving / Shifting Notes	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
46	70	Pri0134	Critical Line Insertion Check List	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
47	71	Pri0135	Intra Operative Anesthesia Form	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
48	72	Pri0137	Blood Transfusion Reaction Form	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
49	73	Pri0141	Recovery Medicine Consumption Sheet	8000	Pages (Pad of 100 Pages)	Same As Existing	3.35	26,800.00
50	74	Pri0142	Ir Consumption Sheet	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
51	75	Pri0026	Recovery Room Data Register	10	500 Pages Register	Same As Existing	2,200.00	22,000.00
TOTAL AMOUNT								2,161,105.00

S.#	Item No.	Item Code	Name of Item	Tentative Qty	U.O.M	Quoted Product Description / Make	Offered Price	Total Price
Amount in word: Rupees Two Million One Hundred Sixty-One Thousand One Hundred Five Only.								
2	Date of Delivery: As per Supply Order.							
3	Place of Delivery: SMBB Institute of Trauma, Karachi.							
4	Dispatch Instruction: Free Delivery to the Consignee .i.e. SMBB Institute of Trauma, Karachi.							
5	Name and Address of the Consignee: EXECUTIVE DIRECTOR - SMBB Institute of Trauma, Karachi.							
6	PARTICULAR GOVERNING SUPPLY:							
6.1	As per policy given in the bid documents.							
7	INSPECTION :							
7.1	Inspection Authority: Nominated Inspection Committee of SMBB-IT, Concerned Department of Supplied Items.							
8	PAYMENT : Through office of: The Finance Department SMBB-IT on production of the Delivery Challan, Inspection Note and Invoice, which will make payment from the consignee's Account.							
9	PART SUPPLY / PART PAYMENT: Allowed.							
9.1	Note:- It should be mentioned on the Delivery Note 1 st Supply, 2 nd Supply and Final Supply & on Invoice (Bill that this is 1 st Bill, 2 nd Bill and in the last supply Final Bill) else in delay of payment the firm will be held responsible.							
10	SPECIAL INSTRUCTION:							
10.1	All the supplies must be completed within the stipulated delivery period. In case of failure, purchaser reserves the right to forfeit the security deposit and purchase the stock from any other sources on risk and expenses of supplier without any notice. The Liquidated damages will be applicable as per Bid document							
10.2	The stores if found damaged shall be replaced by supplier free of cost.							
10.3	Sub-Standard stores if supplied will not be returned and supplier will be required to supply the stores of the contracted specification and of standard quality in addition to the same without any additional expenses to the Government.							
11	SHELF LIFE REQUIRED: No supply will be accepted having expiry date less than 70% of shelf life for the National manufacturer and 70% for imported items (Wherever applicable).							
12	The Supplier / Manufacturer should ensure the supply of quality stores.							
13	Documents showing any set of exemption from duty taxes should also be attached with the bills.							

Copy to:

- The Director (A&F)SPPRA with reference to SPPRA EPADS ID: S-241050732 & Evaluation Report #
- Store Incharge, SMBB Institute of Trauma, Karachi
- Accounts & Finance Department, SMBB Institute of Trauma, Karachi


EXECUTIVE DIRECTOR / D.D.O
SMBB INSTITUTE OF TRAUMA


EXECUTIVE DIRECTOR / D.D.O
SMBB INSTITUTE OF TRAUMA



Nizam Sher Stamp Vendor
Shop No. B-11 Qaidabad Karachi-33

Lic. No. 75
S.NO.
DATE 25 NOV 2024

99215 **CONTRACT AGREEMENT**

ISSUED TO THE SUPPLIER THROUGH THE PURCHASER
PURPOSE: **FOR THE PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))**
VALUE RS: **NIT NO: PROC/SMBBIT/2024-25/105 (Dated:21-10-2024),**
STAMP VENDOR'S SIGNATURE: **Ref no: PROC/SMBBIT/(PP)/2024-25**

LETTER OF ACCEPTANCE NO: PROC/SMBBIT/2024-25/180 DATED: 16-December-2024

This Contract Agreement (hereinafter called the Agreement) made on 23rd day of December - 2024.

BETWEEN

M/s. HAQ ENTERPRISES

A Supplier, having its office at Plot # FL-D-3, Office # A-1, 1st Floor, Sohail Center, Gulshan e Iqbal, Block 8, Karachi, Pakistan (Hereinafter mentioned as Supplier), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA

(Hereinafter Called the Purchaser)

WHEREAS the Purchaser is desirous that certain Purchases, "Under mentioned Items" should be supplied by the Supplier and has accepted a bid by the Supplier for the "PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B))" remedying of any defect therein.

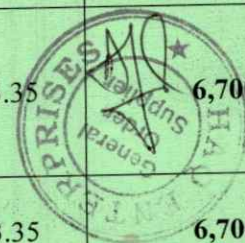
S.#	Item No.	Item Code	Name of Item	Tentative Qty.	U.O.M	Quoted Product Description / Make	Offered Price	Total Price
1	5	Pri0006	Patient History Form File	1000	Pcs	Same As Existing	6.80	6,800.00
2	6	Pri0007	Envelope 4 X 9 70gm (mid Size)	1000	Pages (Pad of 100 Pages)	Same As Existing	7.99	7,990.00

45



S.#	Item No.	Item Code	Name of Item	Tentative Qty.	U.O.M	Quoted Product Description / Make	Offered Price	Total Price
3	7	Pri0008	Envelope 10.25 X 12.25 70gm Paper (a4)	1000	Pages (Pad of 100 Pages)	Same As Existing	17.99	17,990.00
4	13	Pri0015	Pre-operative Patient Checklist Form	2900	Pages (Pad of 100 Pages)	Same As Existing	3.35	9,715.00
5	14	Pri0016	O.t Surgical Safety Checklist	2900	Pages (Pad of 100 Pages)	Same As Existing	3.35	9,715.00
6	21	Pri0036	Emergency Slip with call attendant (Dot Matrix As per Existing)	300000	Pages	Same As Existing	5.99	1,797,000.00
7	22	Pri0038	Attendent Passes	5000	Pages (Pad of 100 Pages)	Same As Existing	3.35	16,750.00
8	23	Pri0040	Heparin Infusion Monitoring Chart	5000	Pages (Pad of 100 Pages)	Same As Existing	3.35	16,750.00
9	24	Pri0041	Ebs & Rbs Monitoring Chart	5900	Pages (Pad of 100 Pages)	Same As Existing	3.35	19,765.00
10	27	Pri0071	Employment File For Hr-department	500	Pcs	Same As Existing	59.99	29,995.00
11	29	Pri0074	Icu Discharge Summary	5000	Pages (Pad of 100 Pages)	Same As Existing	3.35	16,750.00
12	32	Pri0093	Pharmacist Notes	5200	Pages (Pad of 100 Pages)	Same As Existing	3.35	17,420.00
13	34	Pri0095	Patient Assessment Form Neurosurgery Dept	1500	Pages (Pad of 100 Pages)	Same As Existing	5.99	8,985.00
14	37	Pri0099	Dnr Order Form	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
15	38	Pri0102	Bank Form (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
16	39	Pri0103	Undertaking (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
17	40	Pri0104	Id Card Form (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
18	41	Pri0105	Efu Insurance Form (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
19	42	Pri0106	Offer Acceptance Form (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
20	43	Pri0107	Joining Report (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
21	44	Pri0108	Checklist For Personal Form	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00

S.#	Item No.	Item Code	Name of Item	Tentative Qty.	U.O.M	Quoted Product Description / Make	Offered Price	Total Price
22	45	Pri0109	Out Source Information Form	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
23	46	Pri0110	Work Assessment Form Nursing	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
24	47	Pri0111	Work Assessment Form It	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
25	48	Pri0112	Probation Appraisal Form Category 01 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
26	49	Pri0113	Probation Appraisal Form Category 02 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
27	50	Pri0114	Probation Appraisal Form Category 03 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
28	51	Pri0115	Probation Appraisal Form Category 04 (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
29	52	Pri0116	Annual Appraisal Form Category 01 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
30	53	Pri0117	Annual Appraisal Form Category 02 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
31	54	Pri0118	Annual Appraisal Form Category 03 (hr Department)	800	Pages (Pad of 100 Pages)	Same As Existing	3.35	2,680.00
32	55	Pri0119	Annual Appraisal Form Category 4 (hr Department)	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
33	56	Pri0120	Application To View Cctv Footage	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
34	57	Pri0121	It Inventory Record Form	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
35	58	Pri0122	Patient Application For Change Name	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
36	59	Pri0123	Smbbit Job Order	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
37	60	Pri0124	Reflow Monitoring & Insulin Administration Form	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
38	61	Pri0125	Mgso4 Monitoring For Tetanus	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00



S.#	Item No.	Item Code	Name of Item	Tentative Qty.	U.O.M	Quoted Product Description / Make	Offered Price	Total Price
39	62	Pri0126	Drug Prescription & Nutrition Administration Record	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
40	63	Pri0127	Consent Form For Admission In Critical Care Unit	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
41	64	Pri0128	Medicine / Disposable Opd Consumption Statement	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
42	65	Pri0129	Inter Department Requisition Shifting & Receiving Slip	2000	Pages (Pad of 100 Pages)	Same As Existing	3.35	6,700.00
43	67	Pri0131	Dead Body Handing Over Sheet	1000	Pages (Pad of 100 Pages)	Same As Existing	3.35	3,350.00
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50	74	Pri0142	Ir Consumption Sheet	500	Pages (Pad of 100 Pages)	Same As Existing	3.35	1,675.00
51	75	Pri0026	Recovery Room Data Register	10	500 Pages Register	Same As Existing	2,200.00	22,000.00
TOTAL AMOUNT								2,161,105.00
Amount in word: Rupees Two Million One Hundred Sixty-One Thousand One Hundred Five Only.								

Whereas the purchaser is desirous that certain goods should be provided by supplier and whereas the supplier has agreed to provide and quote the rate which has been accepted by purchaser for supply of above mentioned goods against the sum of **Rs. 2,161,105/-** hereinafter called "The Contract Price".

Now this agreement witnesseth as follows:

- In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.



2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
- Purchase order(s)/ Letter of Acceptance where applicable.
 - The completed Form of Bid along with Schedules to Bid.
 - Condition of Contract & Contract Data
 - The priced Scheduled of prices
 - The specifications
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to supply the goods and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier, in consideration of the execution and completion of the supply as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. **LIQUIDITY DAMAGES:** Delivery of above mentioned items within the period of One Month. If it fails to deliver, @0.03 percent of the Contract Price for each day of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price. Once the maximum is reached, the purchaser may consider termination of the contract.
- (If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.)
6. **PLACE OF DELIVERY:** Store Department of SMBB Institute of Trauma, Karachi, and satellite trauma centers in different locations of Sindh Province.
7. **DISPATCH INSTRUCTION:** Free delivery to the Consignee i.e. SMBB Institute of Trauma, Karachi, and satellite trauma centers in different locations of Sindh Province.
8. **PARTICULAR GOVERNING SUPPLY:** As per policy given in the bid documents.
9. **INSPECTION:** Nominated Inspection Committee of SMBBIT, Concerned Department of Supplied Items.
10. **PAYMENT:** The Accounts & Finance Department SMBB-IT on production of the Delivery Challan, Inspection Note and Invoice, which will make payment from the consignee's Account.



11. **SECURITY DEPOSIT:** @05% Security Deposit (Performance Security) of **Rs. 108,060/-** in the shape of Pay Order / Demand Draft or Bank Guarantee will be submitted by Supplier to Purchaser in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi (SMBBIT)**. which will be released Clause # 2 of bidding document. (Terms & Conditions of bidding document).

12. **PART SUPPLY / PART PAYMENT:** Allowed.

12.1 Note: - It should be mentioned on the Delivery Note 1st Supply, 2nd Supply and Final Supply & on Invoice / Bill that this is 1st Bill, 2nd Bill and in the last supply Final Bill) else in delay of payment the firm will be held responsible.

13. **SPECIAL INSTRUCTION:** The Inspection Authority reserves the right to get any or all stores supplied against this Contract; tested by any respective Testing Laboratory/authority at the purchaser's discretion, before or after the acceptance of stores.

14.1 All the supplies must be completed within the stipulated delivery period in case of failure; purchaser reserves the right to forfeit the security deposit and purchase the stores from any other sources on risk and expenses of supplier without any notice.

14.2 The stores if found damaged shall be replaced by supplier free of cost.

14.3 Sub-Standard items if supplied will not be returned and supplier will be required to supply the stores of the contracted specification and of standard quality in addition to the same without any additional expenses to the Government.

14. The Supplier / Manufacturer should ensure the supply of quality stores.

15. **Stamp duty @0.35%** of ordered amount shall be paid through **E-stamp duty (www.estamps.gos.pk)** and the paid receipt and agreement should have to be submitted to the Procurement department (SMBB-IT), Karachi.

16. **Contract agreement valid for 1 year from the date of signing or till the finalization of next tender.**
Orders will be placed as per requirement after receiving demand from the concern department of Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi, and satellite trauma centers in different locations of Sindh Province.

17. If supplied goods are declared sub-standard, adulterated, Spurious, counterfeit, Misbranded or contaminated the Manufacturer and their Distributor are equally responsible and are bound to supply additional quantity of whole batch free of cost. (the case will be dealt in accordance to the Drug Act, 1976) (Where applicable).

18. **SHELF LIFE REQUIRED:** No supply will be accepted having expiry date less than 70% of shelf life for the National manufacturer and 70% for imported items (**Wherever applicable**).

During the course of consumption, if any item is found to have short shelf life, SMBBIT Store management intimate before 6 months to bidder then after intimation to the bidder(s), it would be the responsibility of the bidder(s)/firm(s), to replace it with fresh stock of longer shelf life. However, if the item becomes expired



due to non-replacement by the bidder(s)/firm(s), well in time, then the firm will provide the fresh stock against the expired one, free of cost. The expired stock would be destroyed by the SMBBIT committee constituted for that purposes. (Where Applicable)

19. Documents showing any set of exemption from duty taxes should also be attached with the bills.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

Signature of the Supplier



(Seal)

Signature of the Purchaser

Dr. Muhammad Sabir Memon
Executive Director
Shaheed Mohtarma Benazir Bhutto
Institute of Trauma, Karachi

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

(Name, Title and Address)

Witness:

(Name, Title and Address)

MANAGER
SUPPLY CHAIN MANAGEMENT
SMBB Institute of Trauma, Karachi



Nizam Sher Stamp Vendor

Shop No. B-11 Qaidabad Karachi-33

No. 75

NO.

DATE

25 NOV 2024

99216

ISSUED TO WITH ADDRESS
THROUGH WITH ADDRESS
PURPOSE
VALUE RS. (Attested
STAMP VENDOR'S SIGNATURE

MENTAB MALIK
Advocate

INTEGRITY PACT

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS**

Contract Number:

PROC/SMBBIT/(PP)/2024-25

Contract Value:

Rs. 2,161,105/-

Contract Title:

**PROCUREMENT OF PRINTING & PUBLICATION ARTICLES ON FRAMEWORK
CONTRACT BASIS (SPPRA RULE 15(B))**

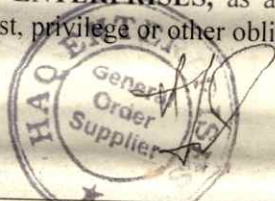
M/s. HAQ ENTERPRISES, hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the fore going, **M/s. HAQ ENTERPRISES**, represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from **Shaheed Mohtarma Benazir Bhutto Institute of Trauma** (Procurement Agency-PA), except that which has been expressly declared pursuant hereto.

M/s. HAQ ENTERPRISES certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. HAQ ENTERPRISES accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **M/s. HAQ ENTERPRISES**, agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **M/s. HAQ ENTERPRISES**, as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.



M/s. HAQ ENTERPRISES.

Dr. Muhammad Sabir Memon
Executive Director
Shaheed Mohtarma Benazir Bhutto
Institute of Trauma, Karachi

EXECUTIVE DIRECTOR/DDO
SMBB Institute of Trauma